



LINCOLN COUNTY RETAIL FOOD PERMIT APPLICATION

601 N. Sales St. Suite 101
 Merrill, WI 54452
 (p) (715) 536-0307
 (f) (715) 536-2011

Completion of this form is voluntary, however to receive a permit you must complete the form. To receive a permit send the completed application and fee(s), **check or money order, payable to the LINCOLN COUNTY HEALTH DEPARTMENT**, to the above address. Incomplete information may delay processing your application. **Type or Print Only.**

Establishment Name		County
Establishment Street Address, City, State and Zip Code		Establishment Telephone ()
Legal Licensee (such as name of sole proprietor or partnership, or LLC, LLP, Inc.)		
Licensee Street Address, City, State and Zip Code		Legal Licensee Telephone ()
Name of Agent for the Corporation / Operator (if applicable)		Intended Date of Opening for Business
Name of Former Business	Name of Former Operator	ID No.

INDICATE BUSINESS DESCRIPTION (Check only one box, A or B) See "DEFINITIONS" and "FEE SCHEDULES" on back

<p>(A) <input type="checkbox"/> PROCESSING FOOD AT RETAIL. 1. Do you intend to process potentially hazardous foods? <input type="checkbox"/> YES <input type="checkbox"/> NO 2. Dollar volume. Enter total gross retail food sales at this location during the last 12 months (if not operating, estimate sales for 12 months). \$ _____ License Category 11a, b, c, 22a, b, c, 33, 44n & 44p (SEE BELOW)</p>	<p>(B) <input type="checkbox"/> DOES NOT ENGAGE IN PROCESSING Sales of only pre-packaged, potentially hazardous foods Food which requires cooling or freezing. License Category 55</p>
<p>Type of Establishment (Check One) <input type="checkbox"/> Fixed Permanent <input type="checkbox"/> Mobile Retail</p>	

INDICATE LICENSE CATEGORY AND FEE FROM FEE SCHEDULE

INDICATE TYPE OF ESTABLISHMENT (check one)

Check box that applies:	Annual Fee	Pre-Inspection Fee	Re-Inspection Fee	License Description
<input type="checkbox"/> 55	\$50	\$50	\$125	DOES NOT ENGAGE IN PROCESSING
<input type="checkbox"/> 44p	\$66	\$66	\$125	Food Sales under \$25,000 and processes potentially hazardous food.
<input type="checkbox"/> 44n	\$66	\$66	\$125	Food Sales under \$25,000 and processes non -potentially hazardous food.
<input type="checkbox"/> 33	\$209	\$209	\$191	Food Sales over \$25,000 and processes non -potentially hazardous food.
<input type="checkbox"/> 22a	\$250	\$250	\$191	Food Sales \$25,000-\$250,000 and processes potentially hazardous food.
<input type="checkbox"/> 22b	\$325	\$325	\$191	Food Sales \$250,001-\$600,000 and processes potentially hazardous food.
<input type="checkbox"/> 22c	\$500	\$500	\$191	Food Sales \$600,001-\$999,999 and processes potentially hazardous food.
<input type="checkbox"/> 11c	\$754	\$754	\$191	Food Sales \$1-\$2 million and processes potentially hazardous food.
<input type="checkbox"/> 11b	\$1,096	\$1,096	\$275	Food Sales \$2-\$5 million and processes potentially hazardous food.
<input type="checkbox"/> 11a	\$1,288	\$1,288	\$275	Food Sales over \$5 million and processes potentially hazardous food.

NOTE: Mobile Retail Service is required for mobile retail establishments that operate not in conjunction with a special event. Base is charged the same fees as above based on the type of food served. Service base fee only applies to establishments that do not have an ownership stake in the service base (i.e. rented spaces). Service base fee will not be applied to establishments that have an ownership stake in the service base (i.e. restaurant, other retail establishment).

NOTE: Both the PI Fee and Annual Fee are due before opening.

Operating without a license is a violation of Wisconsin Law. The undersigned hereby certifies that this is a true, complete and accurate application for the Retail Food Establishment license under s. 97.30, Wis. Stats. The Department may inspect premises at any reasonable time. Licenses are not transferable between persons or locations. Licenses expire annually on June 30. Personal information you provide may be used for secondary purposes (Privacy Law s. 19.62-19.80, Wis. Stats.).

AUTHORIZED SIGNATURE	TITLE	DATE
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SHADED AREA FOR DEPARTMENT USE ONLY

Please check all PROCESSING OPERATIONS this establishment will be conducting during the coming license year:

- | | | | |
|--|--|--|---|
| <input type="checkbox"/> BK Bakery | <input type="checkbox"/> DL Delicatessen | <input type="checkbox"/> MD Meat Distributor | <input type="checkbox"/> SD Seafood Dept. |
| <input type="checkbox"/> BO Bottling | <input type="checkbox"/> FR Freezing | <input type="checkbox"/> MX Mixing | <input type="checkbox"/> SE Shell Egg Packaging |
| <input type="checkbox"/> BV Hot/Cold Beverages | <input type="checkbox"/> GR Grinding | <input type="checkbox"/> PC Popping Corn | <input type="checkbox"/> SM Smoking/Curing |
| <input type="checkbox"/> CK Cooking | <input type="checkbox"/> IC Ice Cream/Soft Serve | <input type="checkbox"/> PK Packing | <input type="checkbox"/> SV Salvage |
| <input type="checkbox"/> CT Catering | <input type="checkbox"/> IM Ice Making | <input type="checkbox"/> PP Produce Processing | <input type="checkbox"/> VP Vacuum Packaging |
| <input type="checkbox"/> CY Confectionery | <input type="checkbox"/> MC Meat Cutting | <input type="checkbox"/> RT Restaurant. | <input type="checkbox"/> WG Wild Game |
| | | | <input type="checkbox"/> Other |

Comments:

Environmental Health Specialist

DATE

ID#	Permit Fee\$	Check#	Date	Employee Initials	DATE
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Hours your establishment is open:

- Monday _____ Tuesday _____ Wednesday _____ Thursday _____ Friday _____

Appendix B / Retail Food Definitions & License Fees.

Definitions

Food: A raw, cooked, or processed edible substance, ice, beverage or ingredient used or intended for use or for sale in whole or in part for human consumption, or chewing gum.

Food Processing: The manufacture or preparation of food for sale through the process of canning, extracting, fermenting, distilling, pickling, freezing, baking, drying, smoking, grinding, cutting, mixing, coating, stuffing, slicing cheese/lunch meat, popping popcorn, scooping ice cream, packing, bottling or packaging or through any other treatment or preservation process.

License Denial, Suspension or Revocation: If a license application is denied, suspended or revoked the process in Lincoln County code shall be followed.

License Fees: The license fees that are paid are not transferable from one location to another or from one owner to another.

Potentially Hazardous Food: Any perishable food capable of supporting rapid and progressive growth of infectious or toxicogenic microorganisms. Potentially hazardous foods include: meat, fish, poultry, dairy products (such as milk, cheese, ice cream, etc.), eggs, shellfish, etc. **Basically, any readily perishable food requiring special storage conditions, refrigeration, freezing or hot holding for food safety is a potentially hazardous food.**

Reinspection Fee: Establishments found operating in substantial noncompliance after a second inspection in one year, may be reinspected and charged for such service.

Review of Equipment and Plans: Upon request by any dairy or food establishment, the Department's Division of Food Safety & Recreational Licensing may review construction plans or equipment for compliance with applicable laws before a facility is constructed or equipment is installed. The Department may charge a fee to recover its cost for this review service, regardless of whether the review is required by law (s. 93.06(1w), Stats.).

Retail Food Establishment: License Reference ch. ATCP 75 Wis. Adm. Code and s. 97.30, Stats.

License Fees per Establishment Type

(11a)	Large Potentially Hazardous – Processing	> \$5,000,000
(11b)	Large Potentially Hazardous – Processing	> \$2 & < \$5,000,000
(11c)	Large Potentially Hazardous – Processing	> \$1 & < \$2,000,000
(22a)	Small Potentially Hazardous – Processing	> \$25,000 < \$250,000
(22b)	Small Potentially Hazardous – Processing	> \$250,001 < \$600,000
(22c)	Small Potentially Hazardous – Processing	> \$600,001 < \$999,999
(33)	Large NON-Potentially Hazardous-Processing	> \$25,000
(44n)	Very Small NON-Potentially Hazardous-Processing	< \$25,000
(44p)	Very Small Potentially Hazardous-Processing	< \$25,000
(55)	Not Engaged in Food Processing	